

**The Hong Kong College of Pathologists
&
Hong Kong Institute of Medical Laboratory Sciences
Quality Assurance Programme Ltd**

**INTERPRETATIVE QUALITY ASSURANCE PROGRAMME
CYTOPATHOLOGY**

Objective of the Programme

It is a College CME-accredited activity based on diagnostic evaluation of actual patient specimens on glass slides (smears / cytopsin preparations / liquid-based cytology preparations) through circulation.

Criteria for Participation

Participation is voluntary and open to all laboratories but not to individual on a “first-come-first-served” basis. The programme can only accept up to 25 participants per year. Priority will be given to renewed applications.

Frequency

Two circulation in a 1-year cycle (from May to April)

Nature of Tests

Each circulation contains 1 set of Gynaecology Cytology and 1 set of Non-Gynaecology Cytology. Each participating laboratory will examine the slide for a particular case. Topics including gynaecological, non-gynaecological and fine needle aspiration cytology may be covered.

Establishment of Consensus Opinions

A Cytology QAP Working Group, consisting of experienced cytopathologists and cytotechnologists, is responsible for case selection, scoring and performance assessment.

Return of Result

Upon receipt of the slide set, the individual participating laboratory is required to go through the cases and return their opinions (mainly in form of multiple-choice answers) to the QAP Organizer by fax within a specified period of time (about 10 days)

Return of Working Group Consensus Opinions

After receiving the participant's feedback, the Organizer will then return the Working Group consensus opinions and participant's score immediately, while the slides are still in their laboratory for on-site checking.

Return of Slide Set

- Smooth running of this programme depends on rapid and timely return of the slides by the participating laboratories.
- A courier service, which can guarantee rapid delivery and allows records being traceable,

- Participating laboratory is required to provide detail address of the collection site and contact person with phone number so to ensure the courier staff can collect the slides timely.
-
- Participating laboratory is required to return the slides **in original packaging** to HKIMLSQAP
- .

Certificate of Participation

A “Certificate of Participation” will be issued to each laboratory, upon satisfactory completion of the slide circulations.

Subscription Fee

Please refer to the Registration Form.

For overseas participants, an additional cost for mailing of the slides will be charged during each circulation.

Enquiry

Should there be any enquiry on the dispatch and return of survey material; participating laboratory is requested to contact HKIMLSQAP for assistance.

Should there be any enquiry on the result of survey material, please contact Dr. WAN Judith Vonnie (Cytology QAP Organizer) at Tel: (852) 3517 6606 or e-mail: wjv996@ha.org.hk



**Hong Kong Institute of Medical Laboratory Sciences
Quality Assurance Programme Limited**

REGISTRATION FORM
Interpretative Quality Assurance Programme Cytopathology
May 2021 – April 2022

Institution: _____ **Tel. No.:** _____
Address (English) _____ **Fax No.:** _____
(中文) _____

Responsible Person: (Dr./ Mr. / Ms) _____ **Email Address:** _____

Samples Delivery

Address: _____

Contact Person: _____ **Tel. No.** _____

Programme	Registration Period		Subscription Fee (HK\$)	No. of Enrollment	Amounts (HK\$)
Interpretative Quality Assurance Programme Cytopathology	May 2021	April 2022	2,000		

_____ Date

_____ Authorized Signature / Chop

Information and Instructions

1. Details of Programme - refer to information at <http://www.hkimlsqap.org>
2. Registration:
Participant is recommended to submit the registration form to HKIMLSQAP three months before commencement of "Registration Period".
3. Subscription Fee
 - a. Subscription fee is non-refundable.
 - b. Change of subscription rate will be notified in advance.
 - c. For participant **outside** Hong Kong a **surcharge on delivery and administration will be imposed.****a. Registration will not be confirmed until the subscription fee is received in FULL.**
4. Payment:
 - a. The subscription fee must be made payable to "Hong Kong Institute of Medical Laboratory Sciences Quality Assurance Programme Ltd." in Hong Kong Dollars by a bank draft, crossed cheque or by autopay system.
 - b. Bank draft or crossed cheque should be mailed to Flat 1711, 17/F, Block C, Bell House, 525-543 Nathan Road, Yaumatei, Kowloon.
 - c. For payment by autopay system, receipts of transaction should be sent to HKIMLSQAP office or fax to 2124 2798.